16th March 2016

Dear Parents/Carers

CONSULTATION EVENING FOR YEAR 10: WEDNESDAY 23RD MARCH 2016, 5-8pm

You are invited to the school on the above date to discuss with subject teachers the progress your son/daughter is making in his/her individual subjects.

It is hoped that all parents/carers will be able to attend the meeting and therefore all Year 10 students should record all appointments made on the appointment sheet in their planner.

Students are requested to make an appointment with their class teachers and all 5 minute subject interviews will take place in the **Sports Hall.**

Every effort will be made to keep to time and we hope that you will be able to speak to all subject teachers.

Please inform your child's form tutor if you are unavailable to attend and an alternative meeting may be arranged for the tutor to update you on your son's/daughter's overall progress.

Should you wish to discuss your child's progress in more detail than a 5 minute interview might allow, please arrange a separate meeting with the individual subject teacher or form tutor.

Please sign in on the sheet provided in the entrance to the Sports Hall. If you have any access requirements under the DDA (Disability Discrimination Act) please advise us and we will do our best to meet your needs.

Yours sincerely

Miss R Duckers Head of Year 10 Mr D Carter Headteacher