

Director of Primary Mathematics – Job Description



What is the purpose of the job?

- To work with primary schools to develop great teaching, learning and leadership of mathematics resulting in excellent progress and outcomes for pupils.
- Be responsible for safeguarding and prioritising the welfare of children

What do you have to achieve?

- Lead schools in developing a strategic plan to improve mathematics outcomes
- Provide effective leadership to staff, being a role model for great teaching of mathematics
- Work with staff to develop effective use of data
- Provide a range of effective interventions that staff can utilise
- Develop subject knowledge of staff in identified primary schools
- Develop teaching in maths so that staff are competent and confident to ensure challenge for all students
- Provide resources, deliver training and engage in team planning and teaching
- Ensure that staff are clear about the expectations of the National Curriculum

What are the job particulars?

- Leadership scale L1 – 5 (£39,374 - £43,454)
- Accountable to the CEO Bosco CET
- The activities outlined in this job description are in addition to those covered by the latest Schools Teachers' Pay and Conditions Document. It may be modified by the CEO, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title. The CEO may, from time to time, ask the post-holder to perform additional reasonable activities and responsibilities appropriate for someone at this level.

Activities – what do you have you have to do?

- Carry out an audit of identified schools, identifying strengths and areas to develop and then produce a time-line and plan to secure improvements
- Review data with Headteacher and leaders in the school to ensure stuck/underachieving students with an emphasis on disadvantaged students make good progress
- Lead teaching and learning work within identified schools in West Sussex, working with colleagues
- Provide regular reports to a variety of stakeholders on the progress and impact of work undertaken
- Provide support in increasing communication and work with parents/carers
- You will be expected to be able to demonstrate good student progress and that evidence informed research is part of your usual practice.
- Work with senior leaders from Bosco CET and other primary schools

Contact Us @

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Person Specification

Leadership Attributes	Essential	Desirable
Personal drive and accountability	Uses a range of strategies and techniques, to enhance own and others effectiveness; motivating others to succeed through your leadership/work. Able to demonstrate significant and sustained impact within a mathematics leadership role.	Evidence of leading an area that has made a significant impact across the school in relation to one or more key school outcome measures. Improving outcomes for disadvantaged students.
Experience	A minimum of 2 years leadership experience Successful impact in a range of areas within your current role. The ability to effectively and efficiently interpret and correlate a range of data streams, drawing summative conclusions which are then acted upon.	Leadership role in a school with a truly comprehensive intake. Evidence of leading teams that have demonstrated high impact of working at a strategic level to bring about positive change for staff/students.
Specialist knowledge	A detailed understanding and experience of the Primary Mathematics Curriculum. Knowledge of current best practice in relation to student progress and outcomes. A secure knowledge and understanding of pedagogy that leads to effective learning in mathematics	Mastery Programme. A range of interventions that lead to accelerated progress being made by learners.
Delivering continuous improvement	Involve and inspire stakeholders to support your leadership. Sets out vision and pathways to achieving this within teams led. Evidence of being able to successfully blend strategic planning and operational work to achieve goals. Evidence of effective evaluating of the impact of actions taken.	
Impact and influence	Uses direct and indirect influence to gain support, build alliances and secure support before presenting proposals or making decisions.	
Resilience and emotional maturity	Resolves conflict in a calm, restrained way, with empathy and seeks support appropriately. Implements appropriate decisions that lead to improvement even if difficult. Responds positively when faced with personal criticism or setbacks, maintaining a sense of perspective. Has significant capacity and resilience. Ability to manage time well.	

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