

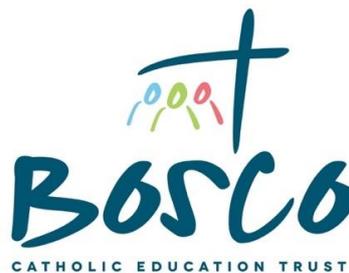


St Philip Howard

CATHOLIC SCHOOL



ASSISTANT HEADTEACHER RECRUITMENT PACK



LETTER FROM CHAIR OF GOVERNORS

On behalf of our Governing Board, staff and students, I would like to thank you for your interest in the post of Assistant Headteacher of St Philip Howard Catholic School.

Our school is at a significant and very exciting stage in its journey as, from 1st April 2017, we became the founding member of Bosco Catholic Education Trust, within the Diocese of Arundel & Brighton. This Trust has been formed for all Catholic schools in Sussex.

We are seeking to expand our Leadership Team to build the necessary capacity to keep SPH moving forward whilst also continuing to be outward-looking, supporting schools joining the Bosco CET and leading the work of our Teaching School Alliance.

The successful candidate will be an effective communicator, able to build teams and be totally positive at all times in upholding the highest possible moral and academic standards.

We are looking for a talented and inspirational leader, who is keen to work with our dedicated and professional staff, enthusiastic students and supportive parents in enabling our students to reach their full potential.

We believe that this post presents a wonderful challenge to the successful candidate. In return, we can offer considerable professional development opportunities and will prepare you for Deputy Headship.

You will receive unparalleled support in this opportunity for you to make a very real and meaningful difference to the life-chances of children in our care.

We look forward to receiving your application and to learning what you would be able to offer the St Philip Howard school community. To arrange a visit please contact the school on 01243 558205. We look forward very much to hearing from you.

Yours faithfully

Martin Farrell
Chair of Local Governing Committee

MESSAGE FROM HEADTEACHER

Dear Applicant

Many thanks for your interest in the post of Assistant Headteacher.

I am Dave Carter, the Headteacher of St Philip Howard Catholic School and CEO of Bosco Catholic Education Trust, which is part of the Diocese of Arundel and Brighton. I thought it may be helpful if I shared a few thoughts about the post and about the newly formed MAT.

We are presently a group of just two schools who have come together for our mutual benefit, St Philip Howard Catholic (Secondary) School in Barnham and St Mary's Primary (Worthing). Bosco CET has been identified as the Trust to which any or all of the Catholic schools in Sussex can join should they wish. This presents us with a fantastic challenge and one, which if the right decisions are made, will lead to exciting developments and improvements across our schools.

I feel very blessed to work at SPH, as well as having the opportunity to collaborate with some outstanding Catholic schools across Sussex. SPH is a very special place to be. Whilst rated as 'Outstanding' by Ofsted, we are far from complacent and know that we still have much to do to fulfil our potential to be the best school in the country. We are involved in a number of exciting projects; the Teaching School and development of Bosco CET. Your role as Assistant Headteacher will be fundamental to the success we make of these opportunities.

The support and development of you as an Assistant Headteacher would be a priority for me as Headteacher, helping you to flourish in your role, fulfil your potential and improve the life-chances of the children entrusted to our care. Whilst not imperative, I would suspect that the successful candidate will be someone aspiring to Deputy Headship; something that I would be whole-heartedly committed to helping you achieve.

At present the Leadership Team at SPH consists of two Deputy Headteachers, four Assistant Headteachers and our School Business Manager. Following the retirement of an Assistant Headteacher and a Deputy Headteacher, we now have a vacancy for at least one Assistant Headteacher, whose remit will be dependent on their skillset and possible re-organisation of existing responsibilities on the team. In your application please highlight your strengths and areas of school life you would ideally wish to lead on.

If you already work in a Catholic school then you will know they are special places in which to work. If you have never worked in a Catholic school, please don't be put off; come and visit us to see what you've been missing out on! Please feel free to contact me at any time on 01243 558205 or email dcarter@sphcs.co.uk if you have any questions or want to arrange a visit.

In conclusion, this is a great opportunity to become a part of a successful school, looking to be even better!

Dave Carter
Headteacher

MISSION STATEMENT

Our Mission Statement:

With our faith in Jesus, we learn, grow and achieve. Together we make a difference.

WHAT OUR STUDENTS ASK FOR IN A NEW ASSISTANT HEAD



- Be firm but fair
- Be kind
- Work hard and believe in us
- Help us be the best we can be
- Set us high standards
- Encourage us
- Be loving and truthful
- Don't take yourself too seriously!

OUR COMMUNITY

Our Students

With a recently increased PAN of 180, SPH currently has 1000 students on roll who come from far and wide but mainly from Barnham, Bognor Regis, Chichester, Arundel and Littlehampton. Some however come from as far as Portsmouth, Billingshurst and Worthing.

Our students get involved in a wide range of enrichment activities including sports, arts and music, and every effort is made to provide a diverse curriculum with stimuli to promote engagement. We have high expectations for all our students and standards of behaviour at the school are excellent (provided they are taught well!) and we are very proud of each and every one of them.



Our Staff

We are now a 6 form entry school with 200 in the Sixth Form. We have a very keen, dedicated and enthusiastic team of professional staff. They are positive, hard-working and very supportive of one another. They really are our number one asset and we are committed to investing in their professional development to enable them to flourish in all that they do. The Catholic ethos of our school is central to all that we do, including developing and maintaining a nurturing and inclusive culture where all are encouraged to fulfil their God-given potential.

BOSCO CATHOLIC EDUCATION TRUST



St John Bosco, founded the Salesian Order in the 19th Century. He had a profound and compelling vision for education, reaching out to some of the most vulnerable, disaffected and uncared for children in Turin and surrounding areas. He provided them with faith, hope and love; giving them opportunities and a future that no one else had afforded them. Don Bosco spoke about the need for children to be 'known and loved'. The deanery schools chose Don Bosco as the patron of the multi-academy trust as it was felt he encapsulated all that we cherished in Catholic education, providing us with a model of leadership and education which would sustain and nourish us on the exciting journey ahead.

The Bosco Catholic Education Trust (BCET) opened in April 2017 with St Mary's and St Philip Howard Catholic School (SPH), Barnham. SPH is an outstanding Catholic secondary school, a National Teaching School and has a proven track record of raising achievement through school to school partnerships. Its Headteacher, Dave Carter, is a National Leader of Education and Chief Executive of the Trust.

As in other areas of the Diocese of Arundel & Brighton, deanery Catholic schools are working collaboratively, cross-phase to develop an exciting vision for Catholic Education which is fit for the future. Over time it is anticipated that other schools within the Sussex and Brighton & Hove will join BCET, to help develop Catholic Education across the South Coast.

As a founding school within BCET, SPH is well placed to shape and contribute to the development and success of the multi-academy trust and we are looking forward to working collaboratively with our colleagues across all Catholic schools in the area.

HOW TO APPLY

Please submit your application using the CES application form, with a supporting letter of no more than two sides of A4 when typed.

Please return your completed application form and supporting letter to:

St Philip Howard Catholic School, Elm Grove South, Barnham, PO22 0EN or email jinglis@sphcs.co.uk

Closing date for applications: 12noon on Monday 30 April 2018

Interview date: May 2018

School tours on request.